

## 2021 COMBINED ILLINOIS SOUTH CONFERENCE BUDGET SUMMARY

|  | 2021<br>Budget   | 2020<br>Proposed |
|--|------------------|------------------|
| <b>REVENUE</b>                               |                  |                  |
| Our Church's Wider Mission                   | 300,000          | 300,000          |
| Investment Transfer                          | 60,000           | 60,000           |
| Extraordinary withdrawl                      | 0                | 0                |
| Friends of the Conference                    | 25,000           | 25,000           |
| Small donations & Miscellaneous income       | 3,000            | 3,000            |
| ISC registrations                            | 10,000           | 10,000           |
| DuBois Income                                | 420,340          | 432,000          |
| <b>Total Revenue</b>                         | <b>818,340</b>   | <b>830,000</b>   |
| <b>EXPENSE</b>                               |                  |                  |
| <b>Personnel</b>                             |                  |                  |
| Highland Personnel, Taxes, Etc.              | 275,899          | 265,664          |
| DuBois Personnel, Taxes, Etc.                | 310,705          | 312,061          |
| <b>Operations (Facility and Programming)</b> |                  |                  |
| Conference Office                            | 92,075           | 92,060           |
| DuBois Center                                | 246,680          | 250,250          |
| <b>Mission &amp; Support</b>                 |                  |                  |
| Our Church's Wider Mission to National       | 75,000           | 75,000           |
| Retired Pastors & Personnel                  | 850              | 850              |
| <b>Total Expense</b>                         | <b>1,001,209</b> | <b>995,885</b>   |
| <b>REVENUE LESS EXPENSE</b>                  | <b>-182,869</b>  | <b>-165,885</b>  |

**ILLINOIS SOUTH CONFERENCE 2021 PROPOSED BUDGET FOR THE CONFERENCE OFFICE**

| <b>INCOME</b>   | <b>2021 PROPOSED</b>                          | <b>2020 EXPECTED BUDGET</b> | <b>2019 ACTUAL</b>  |
|---|---|-----------------------------|---------------------|
| Our Church's Wider Mission  | \$300,000                                     | \$300,000                   | \$312,623.85        |
| Friends of the Conference   | \$25,000                                      | \$25,000                    | \$32,780.54         |
| Transfer from investments   | \$60,000                                      | \$60,000                    | \$60,220.00         |
| Extraordinary withdrawl   | \$0   | \$0                         | \$10,000.00         |
| Small Donations and Miscellaneous Income  | \$3,000                                       | \$3,000.00                  | \$3,001.37          |
| Income from registrations for ISC meetings, events and retreats   | \$10,000                                      | \$10,000                    | \$30,824.00         |
| <b>TOTAL</b>  | <b>\$398,000</b>                              | <b>\$398,000</b>            | <b>\$449,449.76</b> |
| <b>EXPENSES</b>   |   |                             |                     |
| <b>Ministry Development</b>   |   |                             |                     |
| National Share of OCWM (25%)  | \$75,000                                      | \$75,000                    | \$78,122.23         |
| Meetings, events, retreats and programming  | \$10,000                                      | \$10,000                    | \$26,803.12         |
| General Synod fund  | \$10,000                                      | \$10,000                    | \$10,000.00         |
| Retired Clergy Insurance Supplement   | \$850   | \$850                       | \$850.02            |
| Dues and Subscriptions  | \$5,000.00                                    | \$5,000.00                  | \$4,208.03          |
| <i>*includes dues for UCC Legal Counsel for local churches</i>  |   |                             |                     |
| Books and curriculum  | \$800   | \$800                       | \$722.05            |
| Postage for communication to local churches   | \$2,500.00                                    | \$2,500.00                  | \$2,817.89          |
| <b>TOTAL</b>  | <b>\$104,150</b>                              | <b>\$104,150</b>            | <b>\$123,523.34</b> |
| <b>BUILDING AND BUSINESS EXPENSES</b>   |   |                             |                     |
| Property Insurance  | \$10,500.00                                   | \$10,500                    | \$10,470.25         |
| Office Supplies   | \$10,500.00                                   | \$10,500                    | \$10,122.35         |
| Computer/Technology/Software  | \$15,000.00                                   | \$15,000                    | \$10,422.51         |
| Repairs & maintenance   | \$5,500.00                                    | \$5,500.00                  | \$5,583.14          |
| Telephone system  | \$3,700.00                                    | \$3,700.00                  | \$3,694.31          |
| Utilities   | \$3,000.00                                    | \$3,000                     | \$3,076.79          |
| Landscaping for the Conference office and Fayetteville cemetery   | \$2,000                                       | 2,000                       | \$1,435.00          |
| Bank service charges  | \$250   | \$250                       | \$265.59            |
| Credit card processing  | \$25  | \$10                        | \$1.95              |
| Conference Legal Counsel  | \$100   | \$100                       | \$45.75             |
| Auditing Services   | \$13,000                                      | \$13,000                    | \$15,522.14         |
| Miscellaneous expenses  | \$200   | \$200                       | \$155.22            |
| <b>TOTAL</b>  | <b>\$63,775.00</b>                            | <b>\$63,760</b>             | <b>\$60,795.00</b>  |
| <b>PERSONNEL EXPENSES</b>   |   |                             |                     |
|   | <i>2021-with 1.5% cost of living increase</i> |                             |                     |
| Conference Minister (full time) salary  | \$74,408.00                                   | \$73,309                    | \$72,048            |
| Conference Minister housing   | \$12,000.00                                   | \$12,000.00                 | \$12,000.00         |
| Conference Minister social security offset  | \$6,610.21                                    | \$6,526.14                  | \$6,429.67          |
| Executive Administrator (full time) salary  | \$44,142.64                                   | \$43,490.64                 | \$42,847.92         |
| <b>SALARIES TOTAL</b>   | <b>\$137,160.85</b>                           | <b>\$135,326</b>            | <b>\$133,325.59</b> |
| Hourly wages for part-time support staff<br><i>(Communications Coordinator, Office Coordinator, Registrar &amp; 2019 Financial Coordinator)</i> | \$52,000.00                                   | \$50,000.00                 | \$51,344.84         |
| <b>HOURLY WAGES TOTAL</b>   | <b>\$52,000.00</b>                            | <b>\$50,000.00</b>          | <b>\$51,344.84</b>  |
| Pension/Insurance   | \$47,837.84                                   | \$46,437.84                 | \$45,125.52         |
| Employers FICA  | \$8,500.00                                    | \$8,000.00                  | \$7,808.60          |
| Staff expenses (mileage/travel/supplies)  | \$10,000                                      | \$5,500                     | \$11,073.95         |
| Yearly contribution to the CM sabbatical fund   | \$2,400                                       | \$2,400                     | \$2,400.00          |
| Workers Compensation  | \$6,000                                       | \$6,000                     | \$5,593.14          |
| Accounting and Payroll (KEB) services   | \$12,000                                      | \$12,000                    | \$6,695.25          |
| <b>OTHER PERSONNEL EXPENSES</b>   | <b>\$86,737.84</b>                            | <b>\$80,337.84</b>          | <b>\$78,696.46</b>  |
| <b>TOTAL</b>  | <b>-\$45,823.69</b>                           | <b>-\$35,573.64</b>         | <b>\$1,764.53</b>   |

Note in May of 2020 we received a Payroll Protection Loan in the amount of \$85.843.00 for the Conference office and DuBois Center

**ILLINOIS SOUTH CONFERENCE 2021 PROPOSED BUDGET FOR DUBOIS CENTER**

| <b>REVENUE</b>  | <b>2021 PROPOSED</b> | <b>2020 BUDGET</b> | <b>2019 ACTUAL</b> |
|---|----------------------|--------------------|--------------------|
| General Donations   | 70,000               | 65,000             | 73,748             |
| DBC-Sponsored Camps, Nature's Classroom, Retreats, Events | 268,840              | 259,500            | 224,656            |
| Guest Group Income  | 63,000               | 86,000             | 49,524             |
| Fundraising Income (includes Fall Fest)                   | 14,000               | 14,000             | 11,303             |
| Camp Store Income   | 4,500                | 6,000              | 2,931              |
| Misc. Income  | 0                    | 1,500              | 135                |
| <b>TOTAL INCOME</b>                                       | <b>\$420,340</b>     | <b>\$432,000</b>   | <b>\$362,296</b>   |

**EXPENSES - Program & Event Related Expenses**

|   |                 |                 |                 |
|---|-----------------|-----------------|-----------------|
| DBC-Sponsored Camps, Nature's Classroom, Retreats, Events | 40,000          | 39,750          | 25,985          |
| Fundraising Expense (includes Fall Fest)                  | 8,000           | 8,000           | 5,893           |
| Camp Store Expense  | 3,000           | 4,000           | 2,257           |
| <b>SUB-TOTAL</b>  | <b>\$51,000</b> | <b>\$51,750</b> | <b>\$34,134</b> |

**EXPENSES - Facility Operations**

|   |                  |                  |                  |
|---|------------------|------------------|------------------|
| Camp Lodging & Meals  | 57,000           | 56,000           | 49,088           |
| Program Supplies & Activities                                       | 1,200            | 1,500            | 1,421            |
| Title XX Match - SC subsidy program                                 | 4,410            | 3,300            | 3,310            |
| Advertising & Promo - general                                       | 3,500            | 3,000            | 3,500            |
| Vehicle Expense   | 5,000            | 5,000            | 10,024           |
| Auto, Property, Casualty Insurance                                  | 36,000           | 40,000           | 28,170           |
| Office Supplies & Equipment   | 5,000            | 5,000            | 5,183            |
| Computer/Technology/Software  | 4,000            | 4,000            | 6,533            |
| Repairs & Maintenance   | 28,000           | 32,000           | 24,832           |
| Telephone & Internet  | 3,600            | 4,200            | 4,659            |
| Utilities   | 36,000           | 35,000           | 35,145           |
| CCredit Processing & Bank Fees                                      | 3,000            | 3,000            | 3,229            |
| Auditing Services   | 6,500            | 6,500            | 7,761            |
| Miscellaneous expenses  | 2,470            |                  | 395              |
| (includes THANK YOU party, meetings & conferences, membership dues) | <b>SUB-TOTAL</b> | <b>\$195,680</b> | <b>\$183,250</b> |
| <b>SUB-TOTAL Non-Personnel Expenses</b>                             | <b>\$246,680</b> | <b>\$250,250</b> | <b>\$217,384</b> |

**PERSONNEL EXPENSES - Wages**

**Full-Time & Regular Part-time**

|  |                  |                  |                |
|--|------------------|------------------|----------------|
| Director of Outdoor Ministries (full time) salary                              | 47,667           | 46,269           | 46,431         |
| Program Coordinator  | 18,720           | 25,000           | 0              |
| <b>Regular PT: Caretaker, Food Service Coor,</b>                               |                  |                  |                |
| Office & Event Coor, Registrar   | \$176,428        | \$157,549        | 154,251        |
| <b>Seasonal &amp; PT as needed: Food Service, Facility Ops, Horse Program,</b> |                  |                  |                |
| <b>SUB-TOTAL</b>   | <b>\$242,815</b> | <b>\$228,818</b> | <b>200,682</b> |

**TOTAL OTHER PERSONNEL EXPENSES**

|  |                 |                 |                 |
|--|-----------------|-----------------|-----------------|
| Pension/Insurance                              | 23,029          | 34,223          | 21,558          |
| Employers FICA                                 | 18,346          | 17,505          | 13,175          |
| Staff Expenses                                 | 4,500           | 4,500           | 2,010           |
| Yearly contribution to the DOM sabbatical fund | 1,015           | 1,015           | 1015            |
| Workers Compensation                           | 9,000           | 14,000          | 8,940           |
| Accounting and Payroll (KEB) services          | 12,000          | 12,000          | 3,348           |
| <b>SUB-TOTAL</b>                               | <b>\$67,890</b> | <b>\$83,243</b> | <b>\$50,045</b> |

|   |                  |                  |                  |
|---|------------------|------------------|------------------|
| <b>SUB-TOTAL Personnel-Related Expenses</b> | <b>\$310,705</b> | <b>\$312,061</b> | <b>\$250,728</b> |
|---|------------------|------------------|------------------|

|                       |                  |                  |                  |
|-----------------------|------------------|------------------|------------------|
| <b>TOTAL EXPENSES</b> | <b>\$557,385</b> | <b>\$562,311</b> | <b>\$468,112</b> |
|-----------------------|------------------|------------------|------------------|

|                              |                    |                    |                    |
|------------------------------|--------------------|--------------------|--------------------|
| <b>NET INCOME - EXPENSES</b> | <b>(\$137,045)</b> | <b>(\$130,311)</b> | <b>(\$105,816)</b> |
|------------------------------|--------------------|--------------------|--------------------|

Note in May of 2020 we received a Payroll Protection Loan in the amount of \$85,843.00 for DuBois Center & Highland combined.