



Confirmation Retreat 2017

ATTENTION PASTORS AND CONFIRMATION LEADERS

Get ready for Confirmation Retreat 2017! Enclosed are all the materials needed for you to register your confirmation class. So here's the process:

STEP 1: Copy Materials for youth and parents and for potential chaperones. **START RECRUITING NOW!**

STEP 2: Complete Space Request and Deposit form and send it and your deposit check in, **postmarked by August 18, 2017.**

STEP 3: Continue gathering paperwork from youth and chaperones.

The following forms, completed for each youth and adult chaperone, must accompany the Group Registration form and final payment, **postmarked by September 8, 2017.**

For Youth

- 1) Youth & Adult Registration—Health Information form, **with SIGNATURES** and **with copies of insurance cards or a note that insurance is unavailable**
- 2) Permission & Authorization form **with SIGNATURES**
- 3) Youth Covenant form **with YOUTH'S SIGNATURE**

For Adults

- 1) Youth & Adult Registration—Health Information form, **with SIGNATURES** and **with copies of insurance cards or a note that insurance is unavailable**
- 2) Permission & Authorization form **with SIGNATURES**
- 3) Adult Covenant form **with SIGNATURE**
- 4) State of Illinois, Department of Children and Family Services *Authorization for Background Check* form, **with signature**
- 5) Illinois South Conference Adult Volunteer Disclosure form, **with signature**

Make copies of all forms and provide a copy for chaperones to carry during travel and keep with them during the event—just in case of an emergency.

STEP 4: When your space allocation has been confirmed, complete and mail the Group Allocation/Registration form with a single check for all participants AND the entire group's registration forms, to the address below, **postmarked by September 8, 2017.**

IMPORTANT: **No individual registrations will be accepted.** Every participant must be sponsored by a church.

PAYMENT: When you receive payments from your youth, please deposit them in your local church account and **SEND A SINGLE CHECK TO COVER YOUR WHOLE GROUP.**

Mail all forms and check made payable to Illinois South Conference
1312 Broadway
Highland, IL 62249