



## ISC WINTER WEEKEND 2018

January 13 - 15, 2018

Sponsored by VoX and the Illinois South Conference  
of the United Church of Christ

### **ATTENTION YOUTH GROUP LEADERS**

**Get ready for Winter Weekend 2018!** Enclosed are all the materials needed for you to register your youth group. So here's the process:

- **STEP 1:** Copy materials for youth and parents and for potential chaperones. Start recruiting now!
- **STEP 2:** Complete Space Request and Deposit form and send it and your deposit check (payable to ISC), **postmarked by DECEMBER 8, 2017**, to Illinois South Conference.
- **STEP 3:** Continue gathering paperwork from youth and chaperones.
- **STEP 4:** When your Group Allocation/Registration form arrives, complete and mail it, along with a single check for all participants AND the entire group's registration forms, to the address provided on the Group Allocation/Registration form, **postmarked by JANUARY 4, 2018**.

#### **Forms which need to be completed**

The following forms must be sent into the ISC office with the Group Allocation/Registration Form and final payment. Please DO NOT send individual forms in advance. Hold them and send them in a single mailing with the Group Allocation/Registration form. This form will make it easier for you to track what forms you've received and what's missing.

#### **For Youth**

- 1) Youth & Adult Registration—Health Information Form. Include copies of insurance cards or a note that insurance is unavailable.
- 2) Permission & Authorization Form – signed by parent
- 3) Youth Covenant – signed by youth

#### **For Adults**

- 1) Youth & Adult Registration—Health Information Form. Include copies of insurance cards or a note that insurance is unavailable.
- 2) Permission & Authorization Forms –signed by adult attendee
- 3) Adult Covenant – signed by adult attendee
- 4) State of Illinois, Department of Children and Family Services *Authorization for Background Check* Form, with signature
- 5) Illinois South Conference Adult Volunteer Disclosure Form, with signature

Copies of the forms will be with the group leader at Winter Weekend. However, you may wish to make copies of forms in order to have emergency contact information available for your chaperones.

**IMPORTANT:** No individual registrations will be accepted. Every participant must be sponsored by a youth group.

**PAYMENT:** When you receive payments from your youth, please deposit them in your local church account and **SEND A SINGLE CHECK TO COVER YOUR WHOLE GROUP.**

*Thanks for your help in making this an energy-  
and faith-filled weekend!!*